

[Hutchinson Elementary]

Date: [04/25/2024]

Time: [5:00 p.m.]

Location: [https://atlantapublicschools-us.zoom.us/j/8486526951?pwd=VGxSL01Gei9ZNXhIUeV2YUR4b2R5Zz09

Meeting ID: 848 652 6951

Passcode: tigers]

I. Call to order: [5:02 p.m.]

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Ms.St.Joy	P
Parent/Guardian	Ezsa Phillips	P
Parent/Guardian	Ms. Wilson	A
Parent/Guardian		
Instructional Staff	Jhani Clark	P
Instructional Staff	Courtney Manning	P
Instructional Staff	Tania Dixon	P
Community Member		
Community Member	Ms.Ruffing	A
Swing Seat	Angelle Sullivan	P
Student (High Schools)		

Quorum Established: [Yes]

III. Action Items *(add items as needed)*

a. **Approval of Agenda:** Motion made by: [Ms. Phillips]; Seconded by: [Ms. Dixon]

Members Approving: Manning, Clark, Sullivan

Members Opposing:

Members Abstaining:

Motion [Passes]

b. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Phillips]; Seconded by: [Manning]

Members Approving: Sullivan, Clark

Members Opposing:

Members Abstaining:

Motion [Passes]

c. **Action Item 1: Motion:**

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

d. **Action Item 2: Motion:**

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

IV. Discussion Items *(add items as needed)*

- a. **Discussion Item 1:** [2024 Spring MAP Results- Reading: 58% of students do not meet however some students were able to reach proficiency. Teachers are being intentional about the next steps to move forward. We have implemented a phonics lab and will have a reading specialist to help close foundational and vocabulary gaps. In math 10% are proficient and 56 % of students do not meet. There is a shift in math standards compared to last year. However, students made growth.
- b. **Discussion Item 2** [Needs Assessments- We reviewed data from the Spring to identify needs for 2024. Go Team discussed adding reading labs starting in August, small group pull outs, collaborating with Readers are Leaders instructional coach and ELA coach, including DEAR time into the instructional schedule, and math pull outs, as needs to consider for next year's continuous improvement plan plan]

V. Information Items *(add items as needed)*

- a. **Principal's Report** [
1. GMAS April 29th- May 14th
 2. Field Day May 15th and 16th
 3. PBL STEM Night May 16th 4pm- 6pm
 4. 5th Grade Transition to Long Middle May 17th
 5. Awards Days
1. May 20th- Fifth and Fourth Grade

2. May 21st – Third Grade, PreK and Kindergarten
 3. May 22nd – Second and First Grade
 6. Last day for Students May 24th
- b. Cluster Advisory Team Report- Will pull, Principal is returning from FMLA.
 - c. Go Team Elections – [Last day to vote is 04.25.2025]
 - d. **Information Item 2** [Add brief summary of the item and any resulting discussion]

VI. Announcements [Complete any surveys and outstanding trainings in ELIS]

VII. Adjournment

Motion made by: [Manning]; Seconded by: [Phillips]

Members Approving: Dixon and Manning

Members Opposing:

Members Abstaining:

Motion [Passes]

ADJOURNED AT [5:34 p.m.]

Minutes Taken By: [Ms. Dixon]

Position: [Secretary]

Date Approved: [Insert Date When Approved]